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# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1

### Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme

#### **Information on Digital Inter-Institutional Agreements**

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### **Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.



## Information about the higher education institutions

Interinstitutional Agreement Partners					
Partner HEI 1	<b>Name of the institution (and department, where relevant)</b>			<b>SCHAC code</b>	<b>Erasmus code</b>
	T.C. Giresun Üniversitesi, Erasmus Institutional Coordination Office			giresun.edu.tr	TR GIRE-SUN01
	<b>Partner Contact Details</b>				
	<b>#</b>	<b>Full Name</b>	<b>Email</b>	<b>Phone</b>	
1	Samet Karahüseyin	s_karahuseyin@outlook.com	+904543101129		
Partner HEI 2	<b>Name of the institution (and department, where relevant)</b>			<b>SCHAC code</b>	<b>Erasmus code</b>
	UNIVERZITA KARLOVA, Katolická teologická fakulta			cuni.cz	CZ PRAHA07

Approvals Table			
SCHAC code	Name	Email	Date
giresun.edu.tr		erasmusplus@giresun.edu.tr	2026-02-09T10:17:19Z
cuni.cz			2026-02-25



## Partner 1 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

<b>Calendar</b>	
<b>Incoming student nominations must reach the institution by:</b>	
<b>Autumn term [day/month]</b>	08/01
<b>Spring term [day/month]</b>	15/12
<b>Applications from incoming students must reach the institution by:</b>	
<b>Autumn term [day/month]</b>	08/10
<b>Spring term [day/month]</b>	20/12

The institution will send its decision within 5 weeks, and no later than 5 weeks.

<b>Application procedure Information</b>		
<b>Contact email</b>	<b>Contact phone</b>	<b>Websites for information</b>
erasmusplus@giresun.edu.tr	+904543101129	<a href="https://erasmus.giresun.edu.tr/">https://erasmus.giresun.edu.tr/</a>

<b>Additional requirements Information</b>		
<b>Academic requirements</b>		
<b>ECTS completed</b>	<b>Subject area (ISCED)</b>	<b>EQF level</b>
<b>Requirement</b>	<b>Details</b>	<b>Website</b>

<b>Inclusion and accessibility Information</b>			
The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:			
<b>Available infrastructure adjusted for people with:</b>	<b>Description of infrastructure</b>	<b>Contact details</b>	<b>Website for information</b>
<b>Available support services for people with:</b>	<b>Description of infrastructure</b>	<b>Contact details</b>	<b>Website for information</b>

**Housing Information**

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmusplus@giresun.edu.tr	+904543101129	<a href="https://erasmus.giresun.edu.tr/">https://erasmus.giresun.edu.tr/</a>

**Visa Information**

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmusplus@giresun.edu.tr	+904543101129	<a href="https://erasmus.giresun.edu.tr/">https://erasmus.giresun.edu.tr/</a>

**Insurance Information**

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmusplus@giresun.edu.tr	+904543101129	<a href="https://erasmus.giresun.edu.tr/">https://erasmus.giresun.edu.tr/</a>

**Additional Information**

Information on	Contact email	Contact phone	Website for information
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**A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.**

**[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]**



## Partner 2 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

<b>Calendar</b>	
<b>Incoming student nominations must reach the institution by:</b>	
<b>Autumn term [day/month]</b>	15/04
<b>Spring term [day/month]</b>	15/09
<b>Applications from incoming students must reach the institution by:</b>	
<b>Autumn term [day/month]</b>	15/05
<b>Spring term [day/month]</b>	15/10

The institution will send its decision within 4 weeks, and no later than 5 weeks.

<b>Application procedure Information</b>		
<b>Contact email</b>	<b>Contact phone</b>	<b>Websites for information</b>
erasmus.incoming@ruk.cuni.cz	+420224491395	<a href="https://cuni.cz/UKEN-362.html">https://cuni.cz/UKEN-362.html</a>

<b>Housing Information</b>		
The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:		
<b>Contact email</b>	<b>Contact phone</b>	<b>Websites for information</b>
erasmus.incoming@ruk.cuni.cz	+420224491395	<a href="https://cuni.cz/UKEN-365.html">https://cuni.cz/UKEN-365.html</a>

<b>Visa Information</b>		
The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:		
<b>Contact email</b>	<b>Contact phone</b>	<b>Websites for information</b>
erasmus.incoming@ruk.cuni.cz	+420224491675	<a href="https://cuni.cz/UKEN-366.html">https://cuni.cz/UKEN-366.html</a>

**Insurance Information**

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus.incoming@ruk.cuni.cz	+420224491675	<a href="https://cuni.cz/UKEN-1546.html">https://cuni.cz/UKEN-1546.html</a>

**A Transcript of Records will be issued by the institution no later than 4 weeks after the assessment period has finished.**

**[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]**

**Cooperation conditions**

Terms of the agreement to be set for each agreement and approved by the institutions. (Information only accessible to the relevant parties)

<b>Student Mobility for Studies</b>					
	<b>Sending SCHAC</b>	<b>Sending Department</b>	<b>EQF level</b>	<b>Start Academic Year</b>	<b>End Academic Year</b>
	cuni.cz	Katolická teologická fakulta	67	2025/2026	2028/2029
	<b>Receiving SCHAC</b>	<b>Receiving Department</b>	<b>Blended Mobility option</b>	<b>Number of Students</b>	<b>Total Months Per Year</b>
	giresun.edu.tr	Erasmus Institutional Coordination Office	NO	5	12
	<b>Subject Areas (ISCED)</b>				
	<b>#</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>		
	1	0221	Catholic Theology		
	<b>Language Skills</b>				
	<b>#</b>	<b>Language</b>	<b>Language Level</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>
	1	en	B2	0221	Catholic Theology
	<b>Sending Contact Details</b>				
	<b>#</b>	<b>Full Name</b>	<b>Email</b>	<b>Phone</b>	
	1	Radka Šerclová	radka.serclova@ktf.cuni.cz	+420220181391	
	<b>Receiving Contact Details</b>				
	<b>#</b>	<b>Full Name</b>	<b>Email</b>	<b>Phone</b>	
	1	Samet Karahüseyn	s_karahuseyin@outlook.com	+904543101129	



	<b>Sending SCHAC</b>	<b>Sending Department</b>	<b>EQF level</b>	<b>Start Academic Year</b>	<b>End Academic Year</b>
	giresun.edu.tr	Erasmus Institutional Coordination Office	67	2025/2026	2028/2029
	<b>Receiving SCHAC</b>	<b>Receiving Department</b>	<b>Blended Mobility option</b>	<b>Number of Students</b>	<b>Total Months Per Year</b>
	cuni.cz	Katolická teologická fakulta	NO	5	12
2	<b>Subject Areas (ISCED)</b>				
	<b>#</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>		
	1	0221	Theology		
	<b>Language Skills</b>				
	<b>#</b>	<b>Language</b>	<b>Language Level</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>
	1	en	B2	0221	Theology
	<b>Sending Contact Details</b>				
	<b>#</b>	<b>Full Name</b>	<b>Email</b>	<b>Phone</b>	
	1	Samet Karahüseyn	s_karahuseyin@outlook.com	+904543101129	
	<b>Receiving Contact Details</b>				
	<b>#</b>	<b>Full Name</b>	<b>Email</b>	<b>Phone</b>	
	1	Radka Šerclová	radka.serclova@ktf.cuni.cz	+904543101129	

**Student Mobility for Traineeships**

**Staff Mobility for Teaching**



1	<b>Sending SCHAC</b>	<b>Sending Department</b>	<b>Start Academic Year</b>	<b>End Academic Year</b>	
	cuni.cz	Katolická teologická fakulta	2025/2026	2028/2029	
	<b>Receiving SCHAC</b>	<b>Receiving Department</b>	<b>Number of Staff</b>	<b>Total Days Per Year</b>	
	giresun.edu.tr	Erasmus Institutional Coordination Office	3	20.00	
	<b>Subject Areas (ISCED)</b>				
	<b>#</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>		
	1	0221			
	<b>Language Skills</b>				
	<b>#</b>	<b>Language</b>	<b>Language Level</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>
	1	en	B2	0221	Catholic Theology
<b>Sending Contact Details</b>					
<b>#</b>	<b>Full Name</b>	<b>Email</b>	<b>Phone</b>		
1	Radka Šerclová	radka.serclova@ktf.cuni.cz	+420220181391		
<b>Receiving Contact Details</b>					
<b>#</b>	<b>Full Name</b>	<b>Email</b>	<b>Phone</b>		
1	Samet Karahuseyin	s_karahuseyin@outlook.com	+904543101129		



2	<b>Sending SCHAC</b>	<b>Sending Department</b>	<b>Start Academic Year</b>	<b>End Academic Year</b>	
	giresun.edu.tr	Erasmus Institutional Coordination Office	2025/2026	2028/2029	
	<b>Receiving SCHAC</b>	<b>Receiving Department</b>	<b>Number of Staff</b>	<b>Total Days Per Year</b>	
	cuni.cz	Katolická teologická fakulta	3	20.00	
	<b>Subject Areas (ISCED)</b>				
	<b>#</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>		
	1	0221			
	<b>Language Skills</b>				
	<b>#</b>	<b>Language</b>	<b>Language Level</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>
	1	en	B2	0221	Theology
<b>Receiving Contact Details</b>					
<b>#</b>	<b>Full Name</b>	<b>Email</b>	<b>Phone</b>		
1	Radka Šerclová	relations@ktf.cuni.cz	+420220181391		

**Staff Mobility for Training**



# Inter-Institutional Agreement

1	Sending SCHAC	Sending Department	Start Academic Year	End Academic Year	
	cuni.cz	Katolická teologická fakulta	2025/2026	2028/2029	
	Receiving SCHAC	Receiving Department	Number of Staff	Total Days Per Year	
	giresun.edu.tr	Erasmus Institutional Coordination Office	3	15.00	
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0221			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2	0221	Catholic Theology
Sending Contact Details					
#	Full Name	Email	Phone		
1	Radka Šerclová	relations@ktf.cuni.cz	+420220181391		



2	<b>Sending SCHAC</b>	<b>Sending Department</b>	<b>Start Academic Year</b>	<b>End Academic Year</b>	
	giresun.edu.tr	Erasmus Institutional Coordination Office	2025/2026	2028/2029	
	<b>Receiving SCHAC</b>	<b>Receiving Department</b>	<b>Number of Staff</b>	<b>Total Days Per Year</b>	
	cuni.cz	Katolická teologická fakulta	3	15.00	
	<b>Subject Areas (ISCED)</b>				
	<b>#</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>		
	1	0221			
	<b>Language Skills</b>				
	<b>#</b>	<b>Language</b>	<b>Language Level</b>	<b>Subject Area</b>	<b>Subject Area Clarification</b>
	1	en	B2		
	<b>Receiving Contact Details</b>				
	<b>#</b>	<b>Full Name</b>	<b>Email</b>	<b>Phone</b>	
1	Radka Šerclová	relations@ktf.cuni.cz	+420220181391		